Personal Digital Archiving

Information and advice for the public based on a seminar at TH Köln

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Basic information

- **Objective**: Providing information and advice to a public audience at Cologne Public Library based on results of a seminar on Personal Digital Archiving
- **Participants**: Library Science students (6th semester) of TH Köln (Cologne Technical University), Institute of Information Science
- **Timeframe**: 5/16 – 11/16 (time off during summer break)
- **Advice**: 17/11/16, Workshop at Cologne Public Library
Seminar on Personal Digital Archiving at TH Köln

- Seminar on Personal Digital Archiving is one of the topics of the compulsory optional subject “Digital Preservation” (1 out of 24 optional subjects)
- 12 students participate
- 1st half of the seminar:
  - rising awareness of Personal Digital Archiving as a relevant topic (“Your 111 files to be preserved – for yourself and for people to be named”)
  - collecting information on
    -- concepts for collection management, saving and preservation in a private context
    -- preservation formats relevant for private digital objects
    -- metadata relevant for private digital objects (including file names)
- Types of digital objects covered:
  text files, images, audio files, video files, emails, chats
Seminar on Personal Digital Archiving at TH Köln

- From 12/10/16 on …
  2nd half of the seminar:
  - condensing information
  - editing handouts with suggestions regarding
    -- storage and saving including naming conventions for files
    -- formats
    -- administrative and descriptive metadata
- Preparing handouts for each type of digital objects covered
- Underlying basic principle: It’s up to the individual how to act and which suggestions he or she will follow …
Information and advice for the public at Cologne Public Library

- 17/11/16, 6 pm - 8 pm:
  “Digitale Werkstatt – Cloud, Festplatte oder CD-ROM im Schuhkarton”
  (“Digital workshop – cloud, hard disk or CD-ROM in a shoe box”)

- After a short introduction during which the basic ideas are explained, students will start advising citizens how to deal with their files and guide them how to act in a practical way.

See and hear more about it at next iPRES

Thank you!